



www.synergyroom.com.sg
 Singapore Shopping Centre, 190 Clemenceau Avenue, Singapore 239924 &
 Havelock2, 2 Havelock Road, Singapore 059763
 Tel: 6334 3177 and Whats App Message: 8383 7711

TRAINING ROOM RENTAL SIZE AND RATES

Type of room	SINGAPORE SHOPPING CENTRE								HAVELOCK 2: WEF : 8 Oct 2019			
	2ND FLOOR				5TH FLOOR				4TH FLOOR			Meeting Room
	Economy	Business	Premium Economy	Budget	Budget Plus	Business	Economy Plus	First Class	Budget Plus	Economy Plus	Business Plus	
Unit number	#02-19	#02-20A	#02-20B	#02-31	#05-19	#05-20A	#05-20B	#05-20	#04-24	#04-25	#04-24/25	#04-22
Size (Approximate)	387 sqf	585 sqf	510 sqf	250 sqf	290 sqf	690 sqf	440 sqf	1130 sqf	344 sqf	463 sqf	807 sqft	100 sq ft
Classroom (max)	28	40	36	16	19	50	32	80	24	32	56	Max 6 pax
Seminar (max)	38	65	55	25	32	80	46	125	35	45	90	
Cluster (max)	24	36	36	12	18	42	24	70	18	24	48	
Weekdays												
Morning (0800 - 1230 hours)	\$210	\$280	\$250	\$170	\$190	\$330	\$230	\$550	\$200	\$240	\$440	\$25 per hour
Afternoon (1300 - 1730 hours)	\$210	\$280	\$250	\$170	\$190	\$330	\$230	\$570	\$200	\$240	\$440	
Evening (1800 - 2200 hours)	\$200	\$250	\$230	\$160	\$180	\$300	\$210	\$510	\$190	\$220	\$410	NA
Full Day (0800 - 1730 hours)	\$360	\$460	\$420	\$280	\$310	\$540	\$390	\$930	\$350	\$410	\$760	\$180
Weekends & Public Holidays												
Morning (0800 - 1230 hours)	\$240	\$320	\$290	\$200	\$220	\$390	\$280	\$670	\$230	\$280	\$510	NA
Afternoon (1300 - 1730 hours)	\$240	\$320	\$290	\$200	\$220	\$390	\$280	\$670	\$230	\$280	\$510	
Evening (1800 - 2200 hours)	\$220	\$290	\$260	\$180	\$200	\$330	\$240	\$560	\$210	\$250	\$460	
Full Day (0800 - 1730 hours)	\$400	\$520	\$470	\$320	\$350	\$610	\$440	\$1,050	\$380	\$450	\$830	

Note:

- Pricing is w.e.f. : 1 July 2019. . No GST.
- For seating capacity, it is only an estimate. It is best to view our rooms and see for yourself (0900 - 1800 hours, Monday - Friday; and for viewings not under the stipulated timing, please call us).
- For extension beyond timing slot, \$50 per block of an hour for all rooms except #05-20 (\$100 per block of an hour) and subject to availability.
- All rooms are equipped with overhead projector, white board(s), markers and flip chart stand. For room #05-20A, it comes with 2 projectors. For room #05-20, there are 3 projectors.
- Water dispenser is available in the room or at reception area at #02-20 and #05-20.
- All rooms are equipped with audio system with speaker. For microphone, it is chargeable at \$50 except for room #02-20. No microphone allowed for #05-20A and #05-20B.
- Free Wi-Fi in all rooms.
- For all booking, only when full payment is made and PME Academy reverts that the booking is confirmed then only PME Academy is bound by the booking of room(s) by client.
- There will be a surcharge of \$50 for customers who book half day/evening slots (less than 5 hours) and catered food (not applicable for tea breaks).
- Strictly no cancellations once booking is confirmed i.e. no refunds. However, we allow postponement provided one month's advance notice is given.
- We accept cash, cheques, Paylah and PayNow and bank transfer. For bank transfer: OCBC account no. : 686696352001. For Paylah and PayNow: 8383 7711.
- For all bookings, only when full payment is made to PME Academy Pte Ltd, reverts that the booking is confirmed then only we are bound by the booking of room(s) by client.
- No food and drinks in the rooms. Only drinking water is allowed. For spillage of food and beverages, client shall make good the damage to the carpets.
- For catering, you have to use our appointed caterer. For non-appointed certified halal caterer, a surcharge of \$80.00 applies.